



HERRERA

Meeting Agenda

Regional Spill Hotline Feasibility Study

Technical Advisory Committee Meeting

Date: September 21, 2020 **Location:** Teams meeting
Project Number 18-06919-000

Attendees

Anne Dettelbach (City of Redmond)	Rebecca Dugopolski (Herrera)
Laura Haren (City of Kent)	Jennifer Schmidt (Herrera)
Todd Hunsdorfer (King County)	Katie Wingrove (Herrera)

Meeting Objectives

- Provide an update on the technical research (summarized in the final Options Matrix Narrative technical memorandum)
- Discuss recommendations to be folded into the Final Report
- Review and provide input on the draft outline for the Final Report
- Outline action items and next steps

Meeting Agenda

Item	Lead	Approximate Duration (minutes)
Introductions	All	5
Technical research update	Katie, Jenn	15
Recommendations to be folded into the Final Report <ul style="list-style-type: none"> • Rock Solid <u>or</u> SeeClickFix • AnswerNet as a supplement to both systems • Does anything need clarification? • Any gaps or concerns? 	Katie, Jenn	15
Draft outline for the Final Report	Rebecca, Katie	45
Action items and next steps	Rebecca, Todd	10
	Total	90

This is our last TAC meeting for this project – thank you for your support and valuable input throughout the project! Following this meeting, we are anticipating sending the Final Report out for TAC review in early November and will be presenting a final project update to the full Stormwater Workgroup at their November 18, 2020 meeting.

Discussion

Technical research update

- ERTS is not a water quality program
 - WQ staff at Ecology may not be able to influence this very much
 - We can make recommendations, but not sure if (or how) they will be implemented
- WQWebIDDE (Municipal NPDES Permit)
 - How will this be integrated into our final recommendations?
 - Would need to build out the reporting to match Ecology's WQWebIDDE questions
- What happens if you observe a spill, but don't report it until you get home?
 - Can adjust location – user (spill reporter) would need to do this
- Not an exhaustive list of vendors
 - AnswerNet was evaluated based on the Squeal on Pigs case study; extensive research was not done on alternative answering services
 - Clarification needed on pricing/review of other systems before system selection

Recommendations to be folded into the Final Report

- Add official SWG questions to introduction
- Describe project funding history, how it was allocated to project and objectives
- Add a legal disclaimer that report does not promote individual products or receive benefits from vendors identified in research
- Clarify that the purpose of study was focused on implementation of a regional program from jurisdictional perspective, but did not include a public polling or outreach to study barriers or accessibility to public (emphasis is on building robust internal processes)
- Clarify that current permittees are required to have a spill hotline system
- Based on lack of support from municipalities, clarify that the results of the feasibility study can be used for local applications by individual jurisdictions or small groups of jurisdictions working together to meet permit requirements
- Add a link to WQWebIDDE reporting requirements
- After introducing regional spill system recommendation, include a recommendation for a follow-up post to determine if interest regarding a regional spill hotline has changed following this feasibility study

Draft outline for the Final Report

- Updated Final Report outline based on TAC discussion
- Kept TAC comment period open through 9/25

Action Items

Action	Due Date	Assigned To
Provide additional input on Final Report outline	9/25/20	TAC
Provide SWG study questions and project funding history	10/9/20	Todd
Prepare draft of Final Report for TAC review	10/30/20	Herrera
Prepare for Stormwater Workgroup meeting	11/18/20	Herrera, Todd