**SAM Study Selection Subgroup (S4)-Roles & Rules**

Round 5-Solicitation of Project Proposals for Effectiveness and Source Identification

**General**

**Members:** Volunteers from MS4 communities, consultants, businesses, state and federal agencies, etc.

**Chair & Vice-Chair:** Elected through nominations and voting for the duration of this task.

**Task Duration:** Until R5 recommendations are made to SWG

**Meeting Frequency:** The members will meet as often as once a week when needed and less frequently at other times

**Responsibilities**

**Chair/Vice-Chair:** Represent S4 at SWG meetings

 Facilitate S4 meetings to stay on topic and time

 Solicit and collect input from team members

Provide direction to S4 & SAM on critical issues

 Elevate to SWG for direction and resolution when needed

**S4 Members:** Attend and participate in meetings and complete tasks

**SAM Team:** Assist Chair/Vice-Chair in developing agendas and other tasks

 Provide technical information to S4

 Take meeting notes and share with S4 in a timely manner

**Decisions**

**For All:** Operate to achieve consensus, but default to a majority when necessary

 Unresolved issues will be elevated to SWG for resolution using SWG resolution process in by laws

<https://www.ezview.wa.gov/Portals/_1962/Documents/StormwaterWorkGroup/SWGBylaws121108.pdf>