

Washington Recycling Steering Committee (RSC)

Proposed Agenda

Meeting #3

Date: December 18, 2018

Time: 9:00 a.m. – 3:00 p.m.

Location: Bunzl Distributing - 4501 W Valley Highway E, Bldg #A, Sumner, WA 98390

Please try to attend in person. For those who cannot:

WebEx: <https://watech.webex.com/watech/j.php?MTID=m0567607a1b5435d6860b4b36b4cd291e>

Audio connection: +1-240-454-0887 US Toll Access code: 807 557 288

*Either use VOIP (computer connection) or dial up **but not both***

Meeting Objectives:

- Review and finalize Charter, contamination definition and problem statement
- Review Ecology RFP
- Discuss and confirm which contamination actions to move forward and how
- Confirm meeting January 9 meeting topics and preparation for the next meeting

Topic - Presenter
<p>Welcome & Introductions (Facilitator)</p> <ul style="list-style-type: none"> • Welcome • Introductions • Agenda review • Review last meeting decisions: <ul style="list-style-type: none"> ○ Contamination topic at December 18 meeting
<p>Review and Finalize Charter (Facilitator and Subgroup)</p> <ul style="list-style-type: none"> • Subgroup member(s) presents overview of in-between meeting steps taken and presents Final Charter document • Address any clarifying questions and engage in group discussion • Strive to reach consensus and finalize Charter
<p>Contamination Education and Outreach</p> <ul style="list-style-type: none"> • Update status of the Ecology RFP. • Ask for feedback, advice, input and direction for contractor's scope going forward • Identify and confirm education and outreach components for contractor's scope • Questions/ answers/ group discussion
<p>Present Contamination Definition, Share Perspectives, and Finalize</p> <ul style="list-style-type: none"> • Present proposed definition of contamination for WA RSC use • Address clarifying questions/ answers/ engage in group discussion • Go around the room and ask WA RSC members: <ul style="list-style-type: none"> ○ Do you have any requested revisions to this definition? If so, what are they and why?

- Does this definition include your interest? If not, how could it be revised to incorporate it?
- After participating in the above discussion, strive to reach consensus on the definition of contamination for the WA RSC
- Confirm definition and any next steps

Break

Review and Refine Contamination Policy Statement

- Present proposed policy statement in regards to contamination
- Based on this conversation, does this problem statement need to be further revised? If yes, provide your alternative language and why.
- Confirm next steps and approach going forward

Lunch

Begin Developing Contamination Actions. Based on the November 28 Contamination Breakout Group notes, identify the sub-topic that you are most interested in identifying progressive and meaningful actions towards and join a breakout group as follows: (we are asking members that they join a group where they can advocate for the topic and related actions, not oppose)

- #1: Standardized List
- #2: Education & Outreach
- #3: Prioritizing Quality over Quantity
- #4: Products

In your breakout group, ask each participant to share the immediate actions that can take place as part of the WA RSC effort on this topic in concurrence with the: (1) agreed-upon contamination definition and problem statement; and (2) 2019 legislative session. Then:

- Identify what rises to the top as specific actions to take?
- What are you hoping to achieve from these actions?

Break

Contamination Actions Report-Out and Next Steps

- Provide a brief report-out to the full group and share the outcomes of your breakout group discussion. (5 mins for each group)
- Work as a full group to identify:
 - Are your recommended actions part of a report or are there next steps?
 - If there are next steps, what are they and who from your organization/agency/entity can move them forward in the near-term?
 - What in-between meeting work can be completed prior to the January 9 meeting?
- Strive to reach consensus on next steps going forward

(Tentative) Confirm Subcommittee Strategy

- Present proposed subcommittee strategy in order to keep momentum through 2019 legislative session:
 - Each member should commit staff to participate in the subcommittee to move the in-between meeting topics forward

Summary, Next Steps; Next Meeting (Annie)

- What high level items did we discussed and decide on?
- What are the action items from this meeting?
- Future meeting(s) schedule and format.

Adjourn