

Recycling Market Development Center Advisory Board Meeting

One Time Grant Recipient Presentations

July 9th, 2025, 9am – 11:30am PST

Our Team



Agenda

9:00 Welcome

9:05 Commerce and Ecology updates

9:25 Board roundtable

10:00 Bio Break

10:10 One Time Grant Project Presentations

- Sydney Porter & Heather Trim – PreCycle Materials Exchange
- Kami Bruner & Laura Novich – Reuse Impact Calculator
- Josh Epstein & Liz Start – ReUse Commons

11:30 Wrap up & Thank You



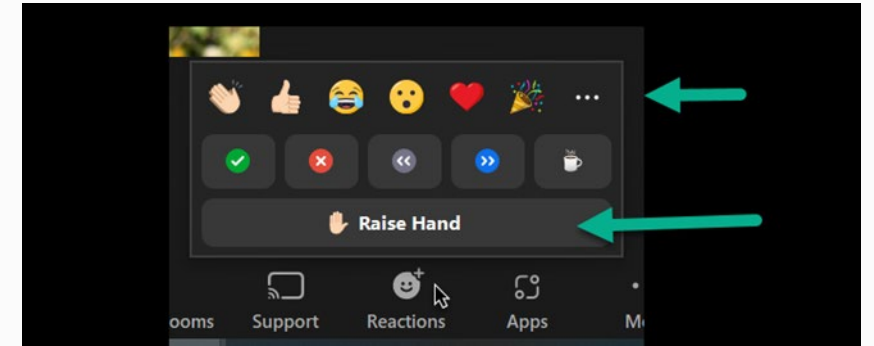
Participation in this meeting:

Roles

- Host-Caleb
- Facilitator-Mya
- Note taker/chat monitor-Tina

Rules

- Board members cameras on
- Board members and presenters may unmute themselves
- Questions? Please raise your hand or type them in the chat
- I will call on you or I can read your question
- Use reaction to keep it interactive
- Closed caption is available if you click on the cc



Note: we are not recording this meeting, meeting notes will be posted on the Advisory Board website.

Agency updates

Kara Steward



Kirk Esmond



Washington State Circular Economy

RECYCLING MARKET DEVELOPMENT CENTER, ADVISORY

BOARD

— COMMERCE UPDATES —

JULY 2025

Kirk Esmond | Innovation & Industry Partnerships Director

Kyle Gitchell | Circular Economy Development Director

Leslie Perkins | Circular Economy Development Manager

Office of Economic Development & Competitiveness | Washington State
Department of Commerce



Washington State
Department of
Commerce

Updates:

Circular Economy within Commerce

Staffing, Program and Budget Updates

New Team Member Introduction:

- *Kyle Gitchell - OEDC's new Circular Economy Development Director*

Broad-based Program Realignment:

- *Industry Sector Development Program*

Industrial Symbiosis Grant Program:

- *FY-2026 grant funding and technical assistance services*

Strategic Planning Underway:

- *Statewide economic development plan*
- *Agencywide strategic plan*



Highlight:

Industrial Symbiosis Grant Program - FY2025

Investments in waste reduction & recycling innovation

- \$3.25 million supported 11 projects in 11 counties across WA! Resulting in \$6.5 million (grant + match funds) of industrial symbiosis initiatives from January through June 2025.
- Project final reports are being submitted and reviewed to be able to inform future efforts.
- 2025 projects funded:
 - **Angmartek** (King County): \$231,693
 - **Biomethane** (Spokane County): \$153,750
 - **Center for Sustainable Infrastructure** (Clark, Chelan, Clallam, & Spokane Counties): \$323,755

(continued)



Highlight:

Industrial Symbiosis Grant Program - FY2025

Continued...

- **Composite Recycling Technology Center** (Clallam County): \$150,000
- **Corumat** (Benton County): \$319,159
- **Delivery Stork** (Thurston County): \$154,600
- **Hyas Food Group** (Benton County): \$452,091
- **Pure Blue Tech** (Whatcom County): \$368,952
- **Refugee Artisan Initiative** (King County): \$322,252
- **Simonpietri Enterprises** (Pierce County): \$300,000
- **Tidal Vision Products** (Grays Harbor, Whatcom, & Pacific Counties): \$475,700





Washington State
Department of
Commerce

www.choosewashingtonstate.com

Thank you!

Kirk Esmond

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CIRCULAR ECONOMY DEVELOPMENT
MANAGER

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NextCycle Washington Pitch Showcase

May 19, 2025

NextCycle Washington Pitch Showcase

2025 Showcase Winners!!



Organics Best Pitch \$10,000: **Bio Fiber Industries**

Organics People's Choice \$1,000: **Ocean Made**

Innovation Best Pitch \$10,000: **Diaper Stork**

Innovation People's Choice \$1,000: **New Type Group**

Reuse Best Pitch \$10,000: **FanWagn**

Reuse People's Choice \$1,000: **Kimora Garden**



RMDC Textile Update

- **Webinar Series Review**
- **City/County Survey Results**
- **Textile Projects**



PRESENTED BY: MEGAN DAVIS



The Recycling Market Development Center has dedicated extensive time and effort to **researching, building partnerships, and establishing a trusted network of local, national, and global textile industry leaders.**

The culmination of these efforts, along with a collaborative design effort through the Textile Co-Design team, **Unraveling the Textile Industry for a Regenerative Washington**, a four-part webinar series was created.



Cut from the Same Cloth: Level Setting

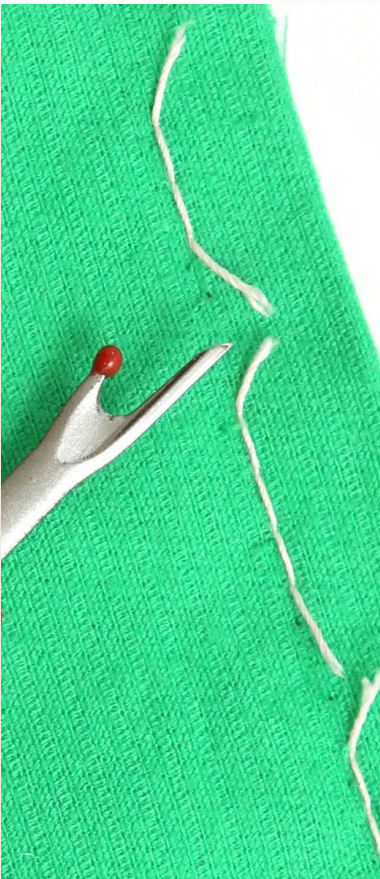
Webinar #1 Circular business models focused on establishing a shared understanding of the current state of textile waste, circularity, and market development.

Speakers included:

- University of Oregon (RMDC board member) - Carly Mick
 - Accelerating Circularity - Eileen Mockus
 - Goodwill Industries International Manager of Sustainability - Sydney Muñoz
 - Bank & Vogue - Steven Bethell
 - King County Environmental Programs Managing Supervisor - Kerwin Pyle
-

Key takeaways:

1. There are many opportunities for collaboration across industries—including brands, users, and recyclers—which is vital for achieving circularity.
2. Waste and textile hierarchies are useful frameworks for rethinking how materials enter and exit our homes and businesses.
3. Technological innovation offers lots of opportunities for improvement.



Ripping the Stitch: Business Transformation

Webinar #2 Infrastructure gaps and opportunities focused on equipping textile businesses with practical insights to transition into or maintain circular business models through real-world examples and peer learning.

Speakers included:

- Redesign Collective – Lisa Hilbert
 - Global Neighborhood – Julie Kimball
 - Citrus Circular - Nicole Bassett
 - Ravel – Zahlen Titcomb
 - King County Circular Economy Program Manager, Nina Olivier
 - Commerce Circular Economy Development Manager – Leslie Perkins
-

Key takeaways

1. Washington has a strong ecosystem that offers resources and support for circular economy initiatives, despite challenges in federal funding.
2. Pre-consumer textile waste is a major contributor to overall textile waste (41 times more than used clothing).
3. Environmental justice and people-centered approaches are crucial in sustainability work.



Hemmed in to Cutting Loose: Adopting New Innovations

Webinar #3 Community-driven reuse and repair focused on exploring cutting-edge technologies enabling circular textile practices while addressing infrastructure, logistical, and economic barriers to scaling innovation.

Speakers included:

- Fibarcode – Brian Iezzi
 - Sortile– Constanza Gomez
 - Looptworks – Scott Hamlin
 - Aloqia – Stephanie Benedetto,
 - Washington State University (WSU) – Hang Lu & Patricia Townsend
-

Key takeaways:

1. Textile recycling scalability relies on effective, accurate, and affordable sorting.
2. Promising technologies need further development, better processes, and standards.
3. Recognize the abundance of existing clothing—we already have enough for multiple generations.

Fastening the Textile Community

Webinar #4 Policy tools for systemic change focused on unifying and empowering stakeholders across levels to advance textile policy and collaboration, driving actionable steps for advocacy and ongoing community engagement in WA and beyond.

Speakers included:

- Representative Kristine Reeves District 30
 - RRS – Marissa Adler
 - California Product Stewardship Council – Joann Brasch
 - Seattle Public Utilities – McKenna Morrigan
-

Key takeaways:

1. Shared Infrastructure is a Priority: such as co-warehousing and expanding materials sharing and reuse/repair/upcycling networks
2. Funding and connections are essential for success in these programs.
3. Networking at in-person and online events is vital to build momentum.



Webinar Participation & Feedback:

	Total registered	Total participants
Webinar 1	276	151
Webinar 2	236	114
Webinar 3	240	145
Webinar 4	201	95
Overall	953	505

The **final comments** revealed appreciation for the quality of the webinars and gratitude for the opportunity to connect and learn. Attendees described the **sessions as valuable, insightful, and well-organized, with a desire for the momentum to continue.**

Some highlighted the importance of **building community and systemic change**, while others praised the event materials and presentations.

Respondents are not only eager for continued learning but also **seek deeper involvement in policy, community initiatives, and hands-on opportunities.**

City/County Textile Recycling Survey

Total Respondents: 36

Purpose: Assess textile recovery participation, challenges, support needs, and opportunities.

Does your jurisdiction participate in any textile recovery efforts?

Yes – 55.17% (16/29)

No – 44.83% (13/29)

Are you aware of textile reuse/upcycling in your area?

Yes – 17.24%

No – 82.76%

City/County Textile Recycling Survey

Ecology support needs for textile recovery:

Funding – 70.37%

Networking – 74.07%

Education/Outreach – 62.96%

Technical assistance – 44.44%

Policy/regulation guidance – 22.22%

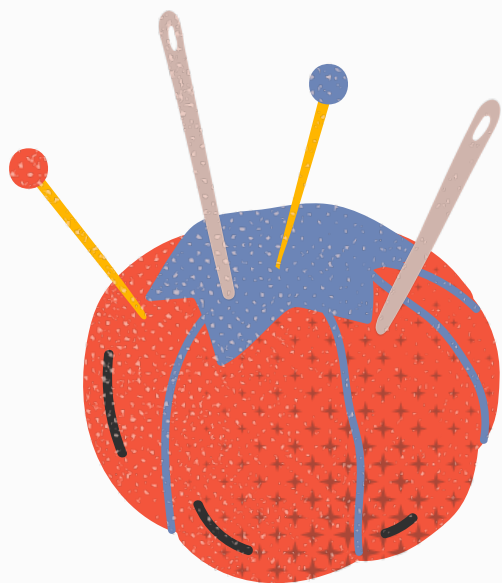
Challenges and barriers faced:

Limited infrastructure – 46.15%

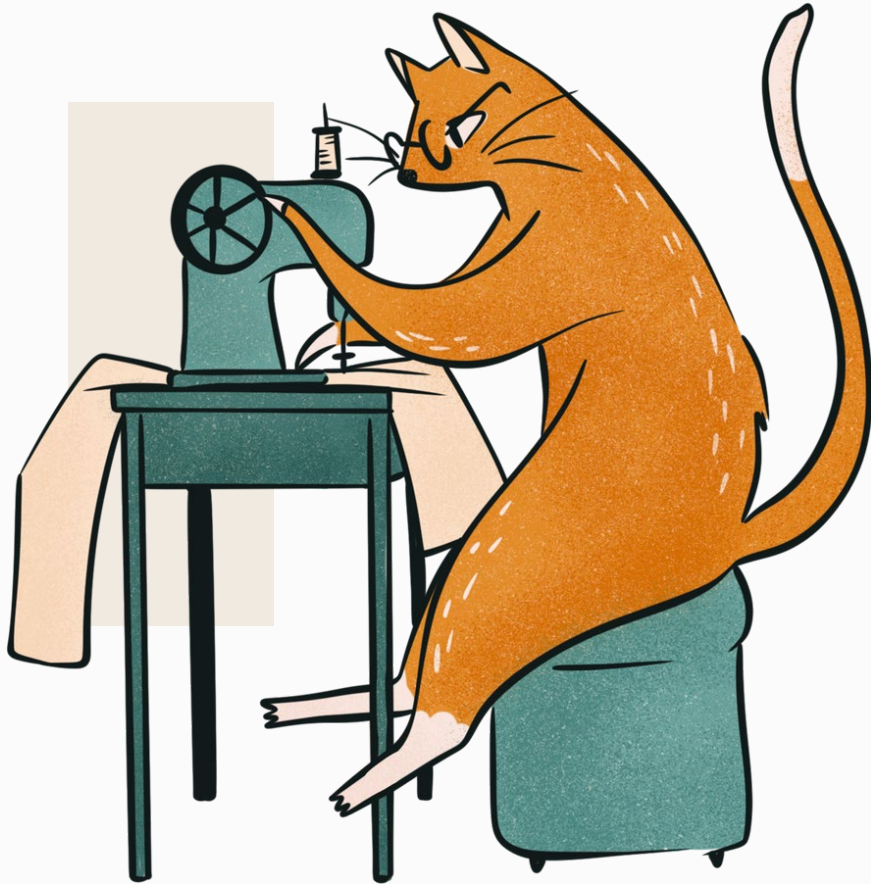
Lack of awareness – 38.46%

Market demand – 34.62%

Lack of funding – 34.62%



Additional Textile Projects



TEXTILE INDUSTRY MAPPING

PNW CLIMATE WEEK

**TOURS: PENDLETON, RAGMINE,
LOOPTWORKS (TBD)**

**CIRCULAR PROCUREMENT
TEXTILE PILOTS**

TEXTILE SYMPOSIUM (Spring 2026)

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11:30 Wrap up & Thank You





Christopher Loid
Benton County Public Works & Solid Waste

Board Roundtable



Allen Langdon



Jocelyn Quarrell



Christopher Loid



Karl Englund



Carly Mick



Katie Fleming



Heather Trim



Matthew Thurston



Jay Simmons



Preston Peck



Jeff Zillich



Sara Holzknecht



Tim Shestek

Private sector seat vacated by Jon Smieja
June 2025

Give us an update about what is new with your work, and what's something you've repaired or reused or need to get repaired?



Let's take a
10 minute
break



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PreCycle Materials Exchange Forums

Sydney Porter – The Good Business Network of Washington &

Heather Trim – Zero Waste Washington

PRECYCLE

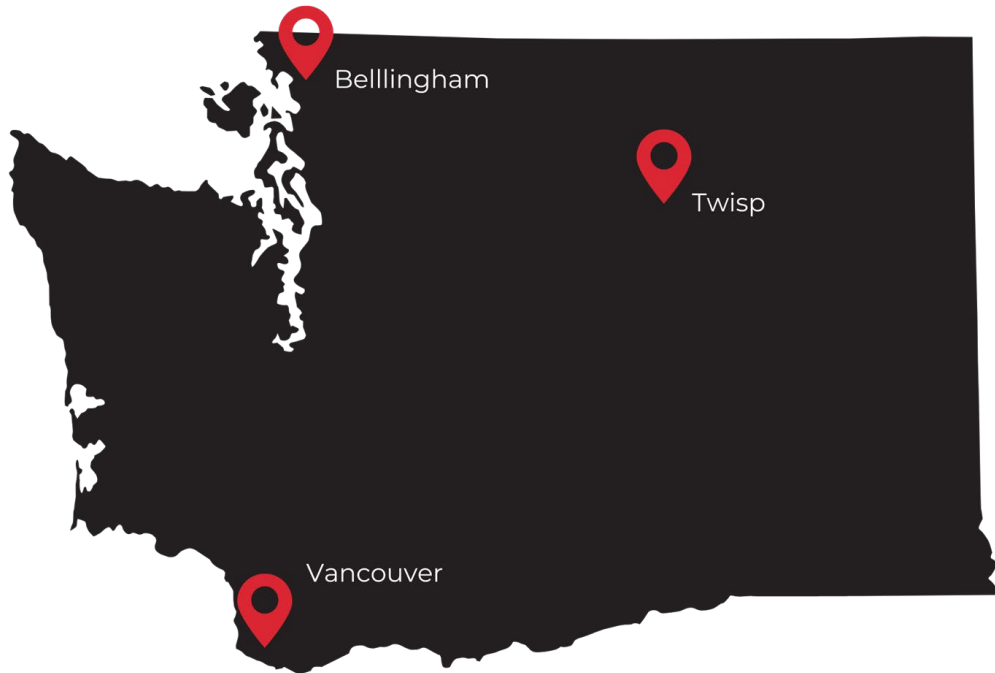


Materials Exchange

SUMMER 2025



Washington Dept. of Ecology granted us to host three “materials exchange” events across the state.



The goal was to identify material streams (i.e., excess by-products and ‘waste’ that can be reused or repurposed) and help facilitate regional exchanges in support of end-market development in alignment with Washington’s Recycling Market Development Center’s mission and purpose.

Each city featured a local partnership to support business engagement:

- REBUILD in Vancouver
- Sustainable Connections in Bellingham
- Methow Recycles in Twisp.

01

EXCHANGE EVENTS

02

OPPORTUNITIES

03

MARKETPLACE

04

NEXT STEPS



EXCHANGE EVENTS

By the numbers

975 CONTACTS

43 ORGANIZATIONS

17 SECTORS

85% SMALL-MEDIUM BUSINESSES

Partners



Vancouver Top Sectors

Food Processing	2
Textiles	2
Technology (Hardware)	2

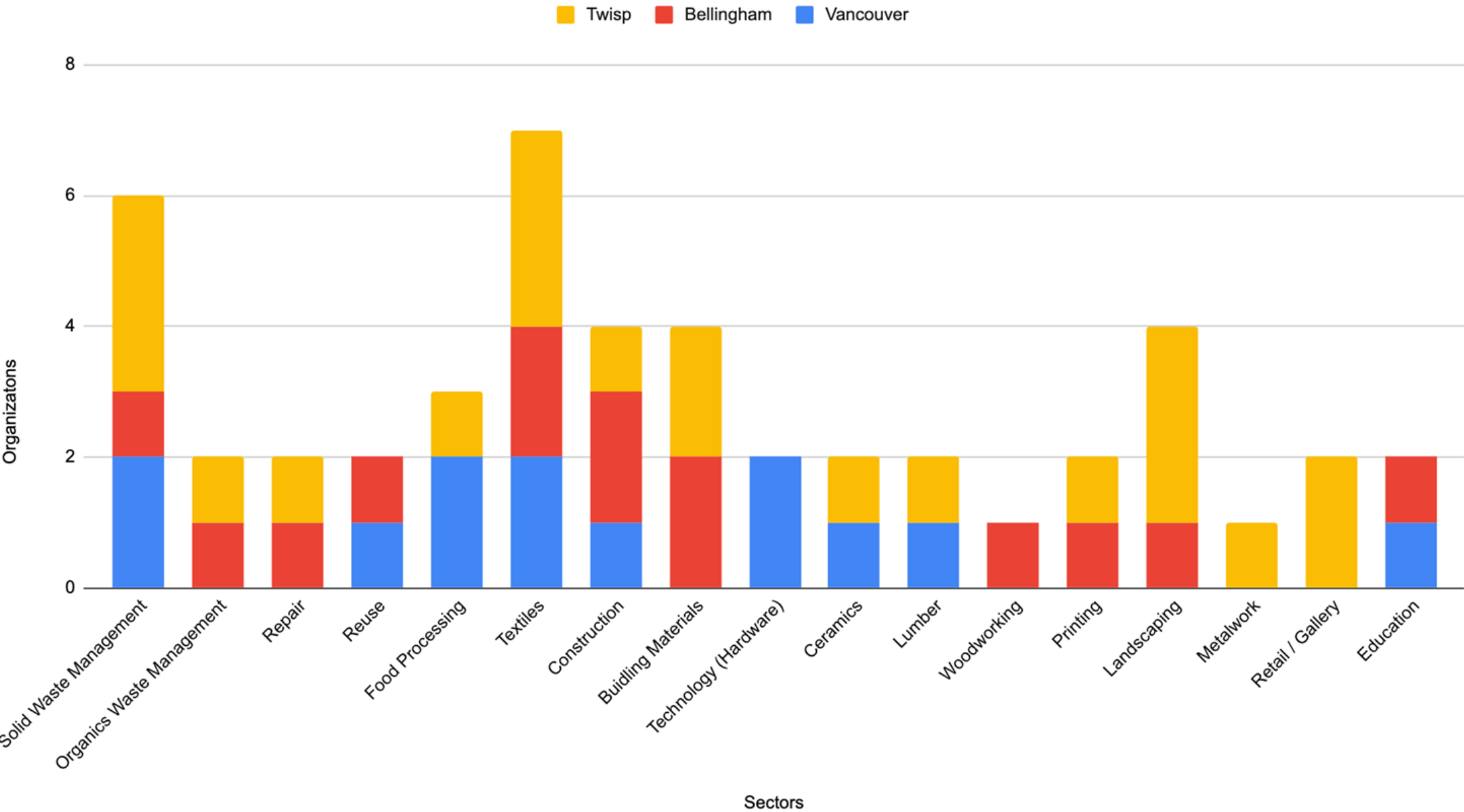
Bellingham Top Sectors

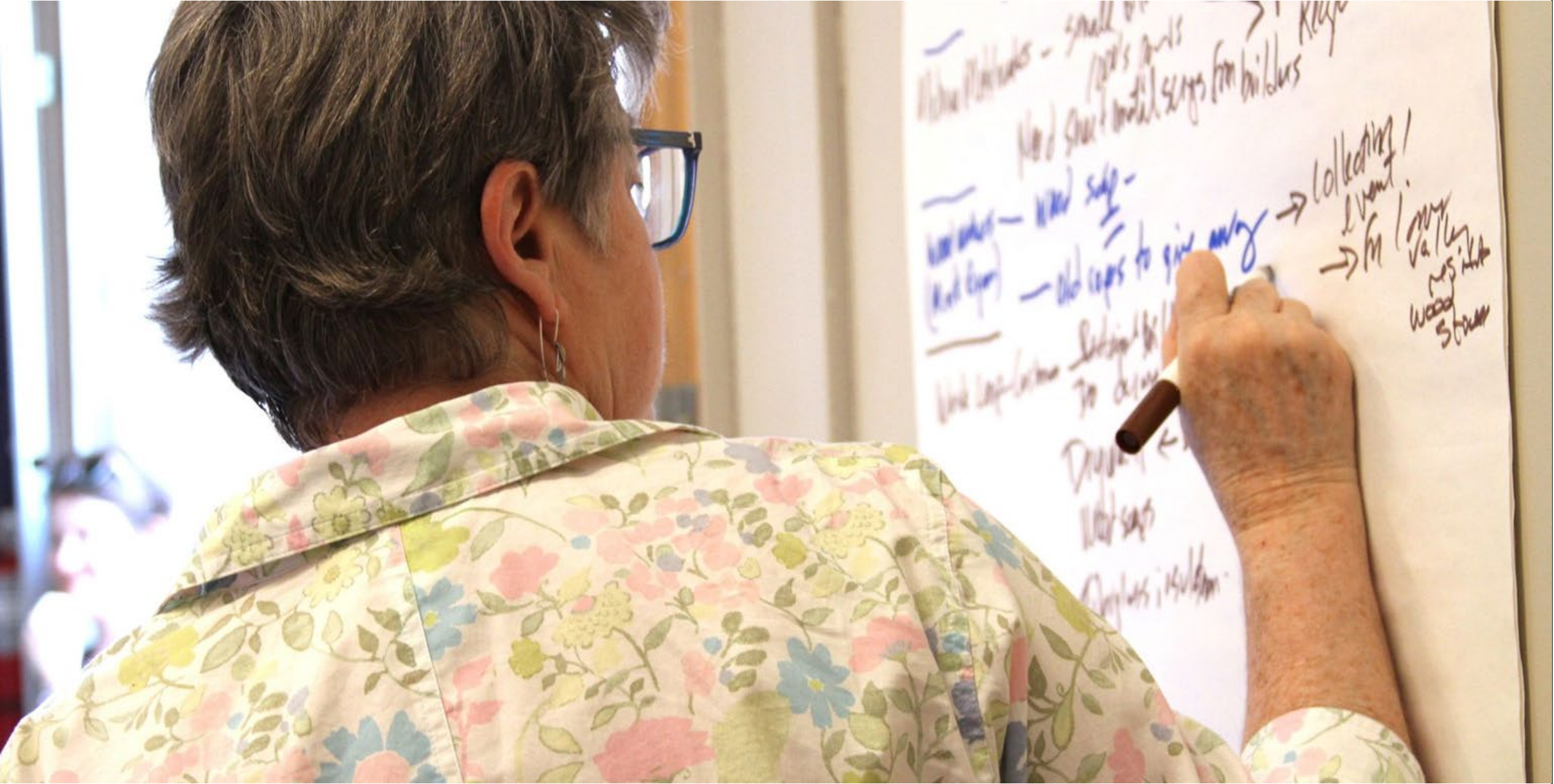
Repair & Reuse	2
Textiles	2
Construction & Building Materials	4

Twisp Top Sectors

Solid Waste Management	3
Textiles	3
Landscaping	3

Sectors represented across all events







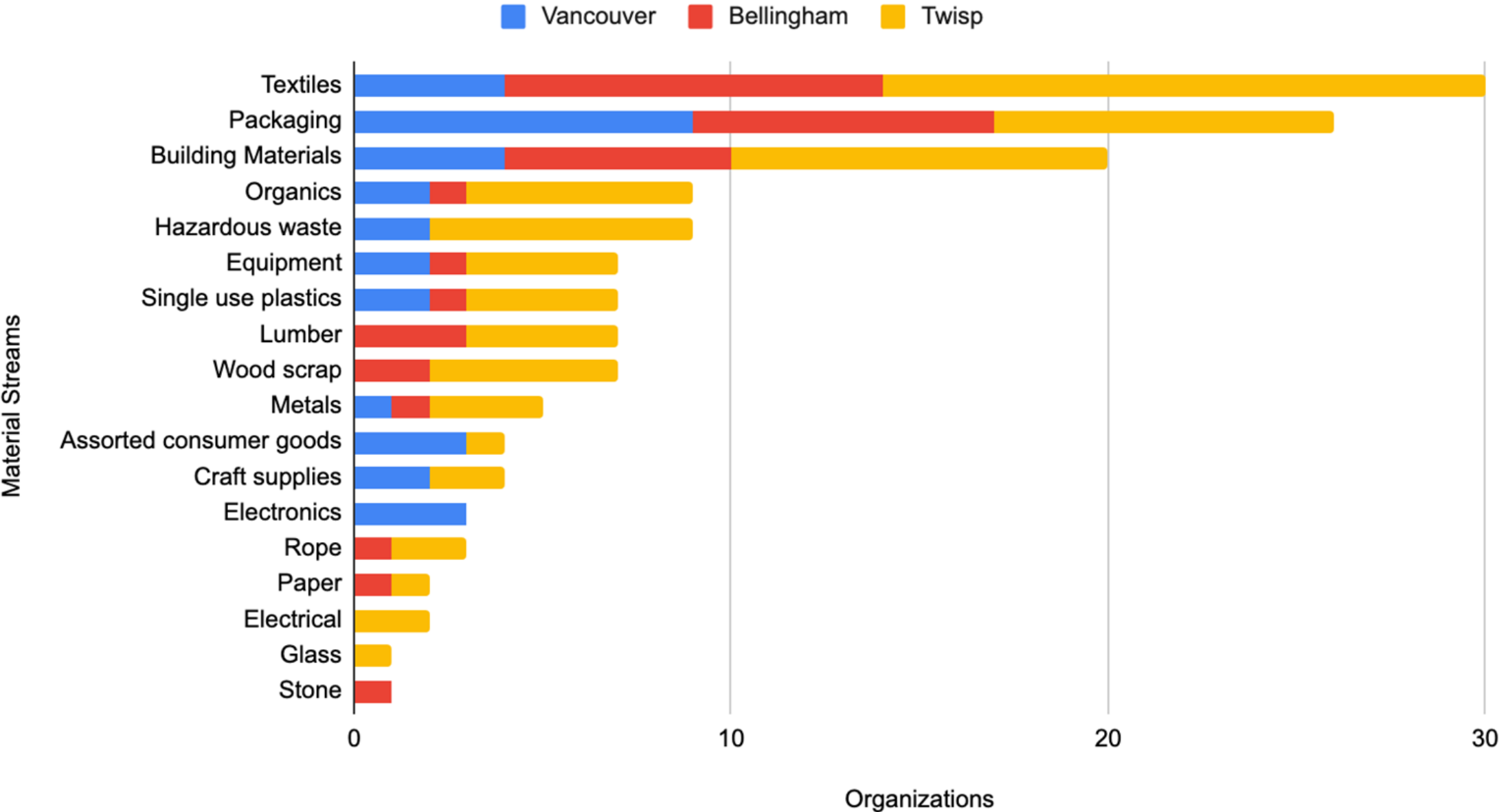
OPPORTUNITIES



Needs

Material offer	118
Material ask	38
Platform for materials exchange	18
Community of collaborators	5
Recycling Infrastructure	3
Inventory Support	2
Web development	2
Funding	2

Material Stream Mentions



Resource & Support Needs

VANCOUVER

- A material exchange platform
- Poly bag recycler
- Storage capacity
- Hazardous and solid waste infrastructure
- Centralized information about waste disposal and diversion
- Transportation & logistic support for material exchanges

BELLINGHAM

- Large printing services
- Educational content on creative reuse and zero waste design
- A community platform around materials exchange
- Pop-up opportunities downtown for repair businesses
- Commercial rent support

TWISP

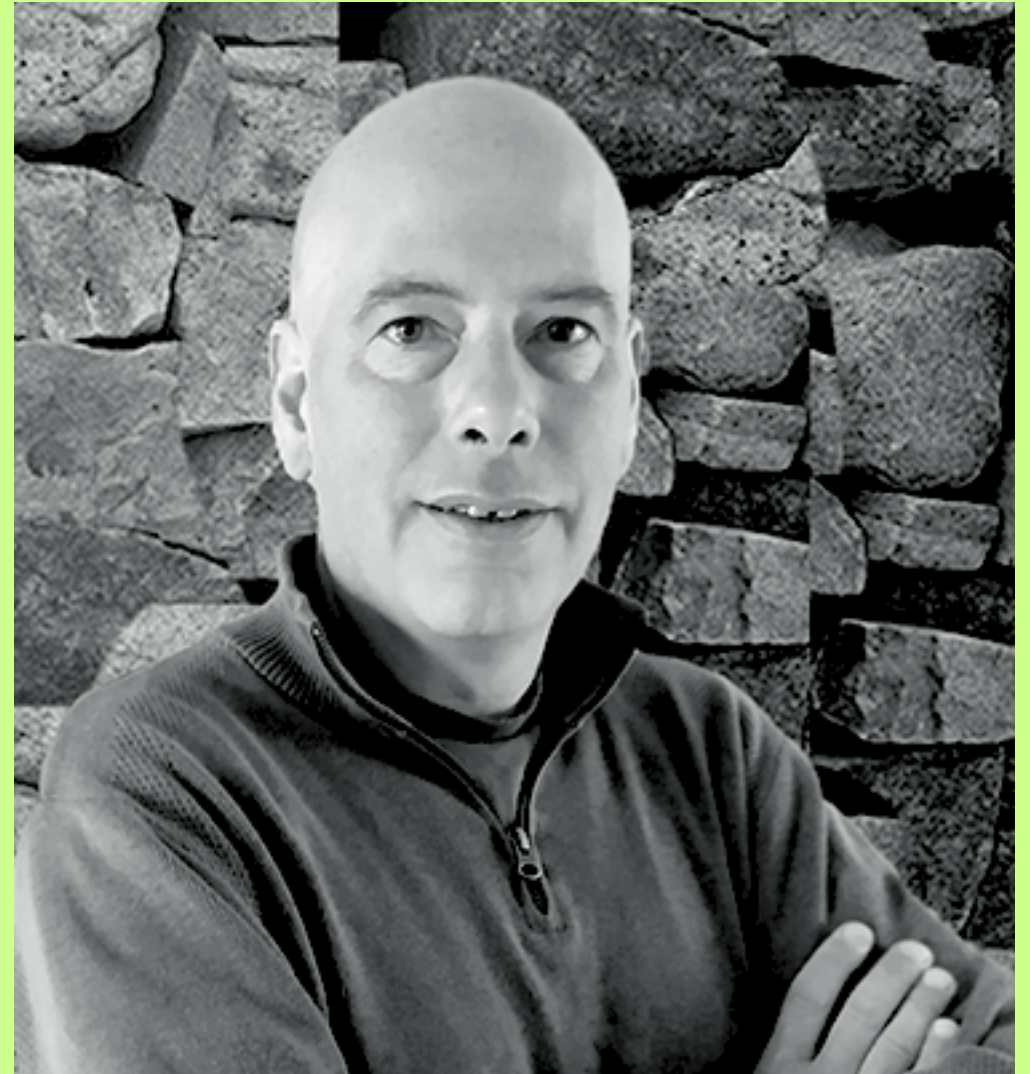
- Shared wood compost and collection infrastructure
- Website development
- Continued convenings around materials exchange
- Repair and technical skill education for youth programming.

MARKETPLACE AND NEXT STEPS

Goal

Create a state-wide B2B online materials marketplace ensuring community benefit, broad adoption, equitable access, and sustainable operations.

Platform



James Ruttan

FILTER BY

Category

ALL CATEGORIES

Antiques &
Collectibles

Appliances Large-
Household &
Commercial

Appliances Small-
Household &
Commercial

Architectural Salvage

Art & Arts and Crafts

Show More...

Listing Type

ALL LISTINGS

What are you looking for?

Search

RECYCLING HOTLINE
604.732.9253

AVAILABLE



Are you
Moving?

\$1.00

AVAILABLE



Dining table

\$99.00

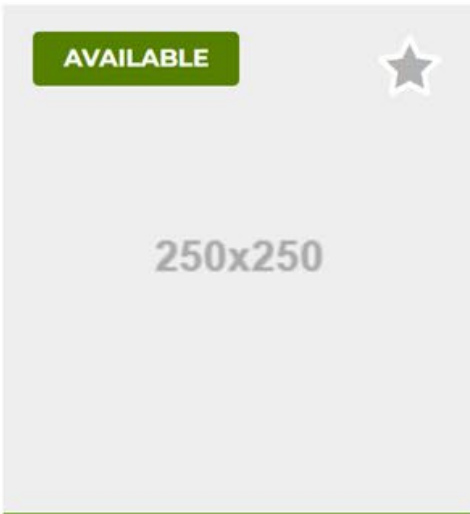
AVAILABLE



Kitchen table

\$75.00

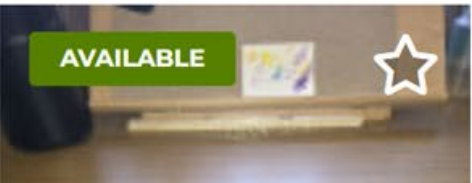
AVAILABLE



Exercise bike

\$99.00

AVAILABLE



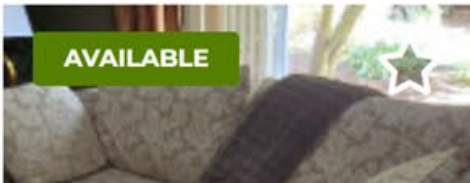
AVAILABLE




AVAILABLE






AVAILABLE





Resource & Support Needs



 [LISTINGS](#)  [POST](#)  [ACCOUNT](#)

PRESENTED BY:



FILTER BY

Category

Listing Type

ALL LISTINGS

Available

Wanted

Price

☒ Free

Price Range:

Set Price

Sort By

Newest First

Oldest First


CLEAR/RESET

Search

There are no listings to display.

[Contact Us](#) [FAQ](#) [About Us](#) [Rules and Policies](#) [Privacy](#) [User Agreement](#)

A Web App for Waste Reduction by



2025 Copyright © iWasteNot Systems Inc.

Key questions for setup



Rules and Policies

By submitting your listing, you agree to the following rules and policies.

Do not list:


1. Live animals
2. Illegal goods
3. New (unused) items, unless they would otherwise be discarded
4. Household items
5. Services
6. Hazardous waste
7. Opened chemicals

The site administrator reserves the right to remove listings or edit information provided by the listing party.



Information provided through the exchange is supplied by the listing party. Washington Reuses, their contractors, nor any advisor, agent or information regarding materials, services or products/equipment offered through Washington Reuses.

You may view our User Agreement [here](#).






Account



LISTINGSPOSTACCOUNT

PRESENTED BY:  

Post Listing



Category

-- No Selection --

Sub Category

-- No Selection --

Title


(e.g. 10 gal plastic buckets)

Description

Please describe your item(s)

of items:

Each item weighs(in pounds):

 [Example weights](#)

Prev

Step 2 of 5

Next

Support

Governance and Structure:

- Advisory board
- Partnership agreements with key regional stakeholders
- Data ownership and platform management policies

Community Engagement:

- Assess needs
- Establish regional coordinators


Platform Development:




- Reflect user needs
- Integrate communication and transaction tracking capabilities
- Build in equity and accessibility features
- Beta test platform with small group

WA Reuses Working Group





WA Reuses



 LISTINGS  POST  ACCOUNT

PRESENTED BY:



FILTER BY

CLEAR/RESET

Category

Listing Type

ALL LISTINGS

Available

Wanted

Price

☒ Free

Price Range:

Set Price

There are no listings to display.

Thank you



Reuse Impact Calculator

**Kami Bruner – Repair x Reuse WA &
Laura Novich – Hylloh**

Washington Statewide Market Development Platform

Reuse Impact Calculator

2025

hylvoh



RRS

START
CONSULTING

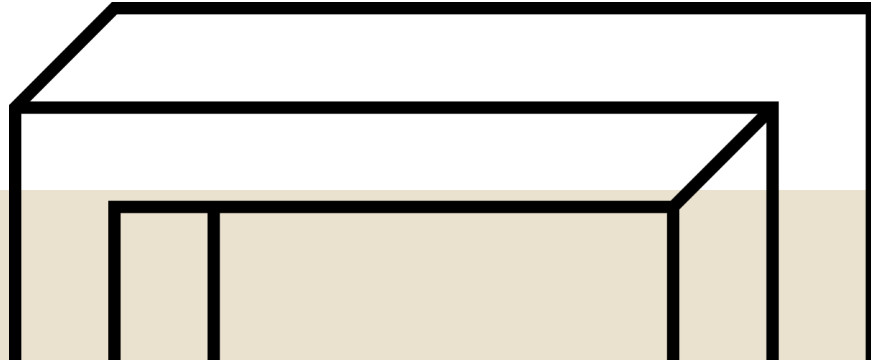


repair
reuse
WASHINGTON



Why create a Reuse Impact Calculator?

Demonstrating collective value in WA



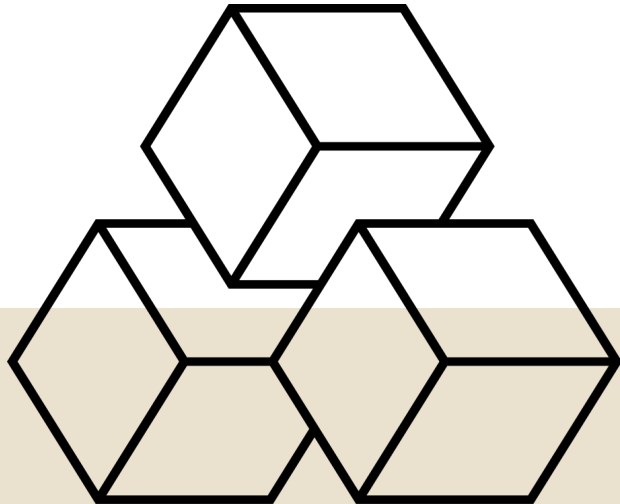
This project is inspired and informed by WA's repair & reuse practitioners in the nonprofit, business, and governmental sectors to address obstacles in communicating the value of their work.

Some of these challenges include:

- Expense (e.g. commissioning reports)
- Lack of capacity (time, tech.)
- Inconsistent or irrelevant metrics and models

This impedes investment in and growth of these efforts.

What is the Reuse Impact Calculator?



- Integrates environmental, economic, and social data to assess the impact of reuse, repair, and sharing
- Establishes a standardized framework for consistent measurement and meaningful comparison
- Designed for broad use by government, businesses, nonprofits, and community groups
- Supports reporting, grant writing, and storytelling at the organizational level
- Aggregates local data to generate cumulative statewide insights into the value of reuse activities



About the Project

This project was done in collaboration with the following organizations with funding provided by the Washington State Department of Ecology's Recycling Market Development Center.



**Laura
Novich**

Hylloh



**Elizabeth
Paul**

RRS



**Elizabeth
Start**

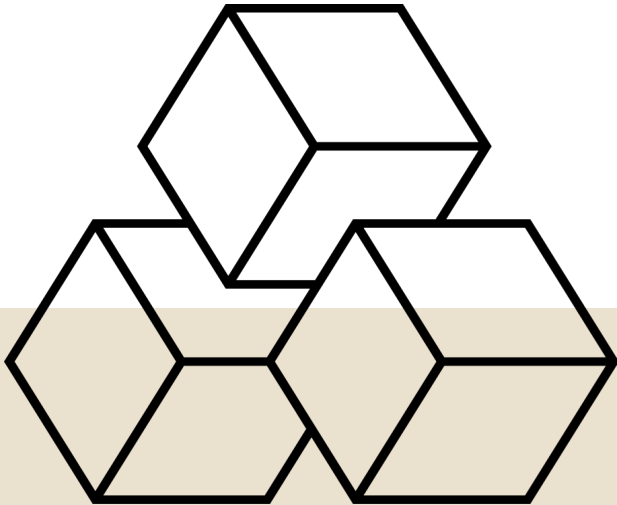
Start Consulting



**Kami
Bruner**

Repair x Reuse Washington

Exploration Process



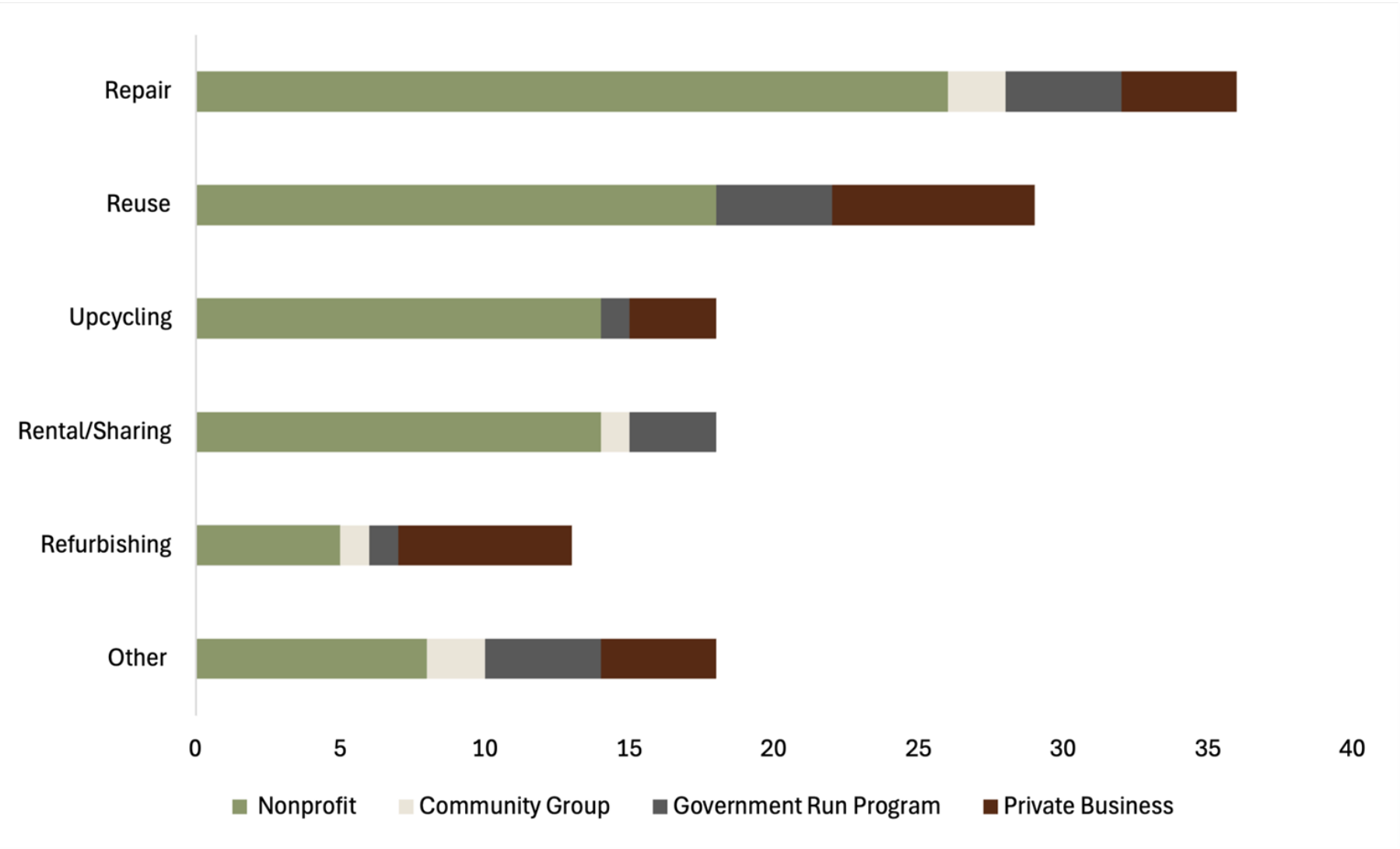
Goal: Understand the data landscape and user needs across Washington's reuse, repair, rental, and sharing ecosystem to inform the development of a standardized impact calculator.

Key Questions Explored:

- What insights could better data unlock?
- How would increased visibility drive greater impact?
- How could a data tool support funding, advocacy, or efficiency?

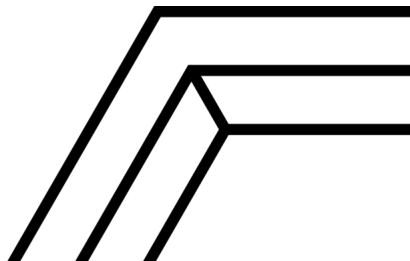
Qualitative Research Approach:

- 5 Focus Groups: thematic, cross-sector conversations to identify commonalities and nuances
- 4 Interviews: deep dives into specific organizational operations and pain points
- Survey (86 Responses): distributed across a wide reuse network with a 67% completion rate



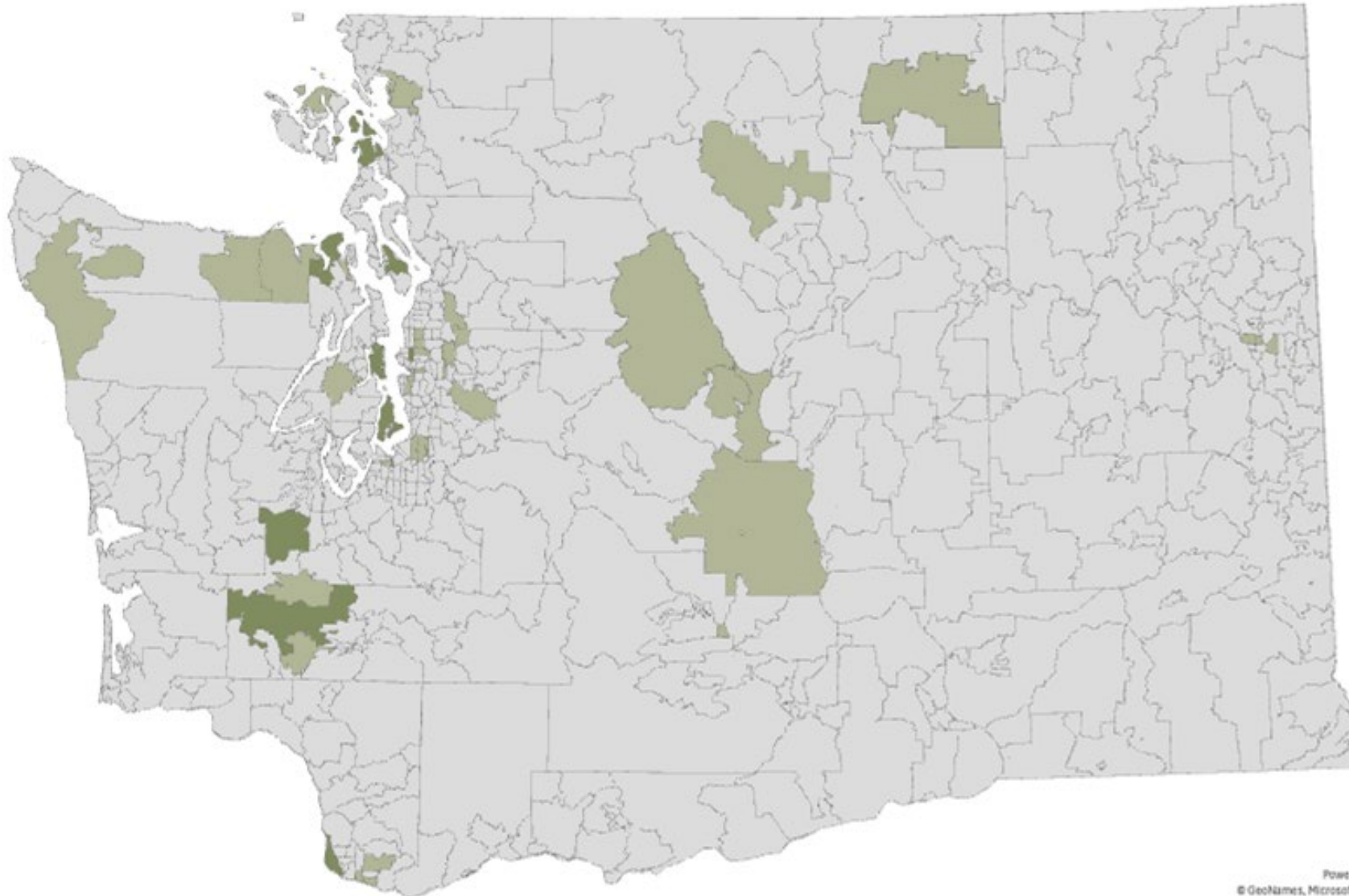
Survey Demographics

Breakdown of the type of organization survey respondents represent and the services they offer.



Washington State Responses

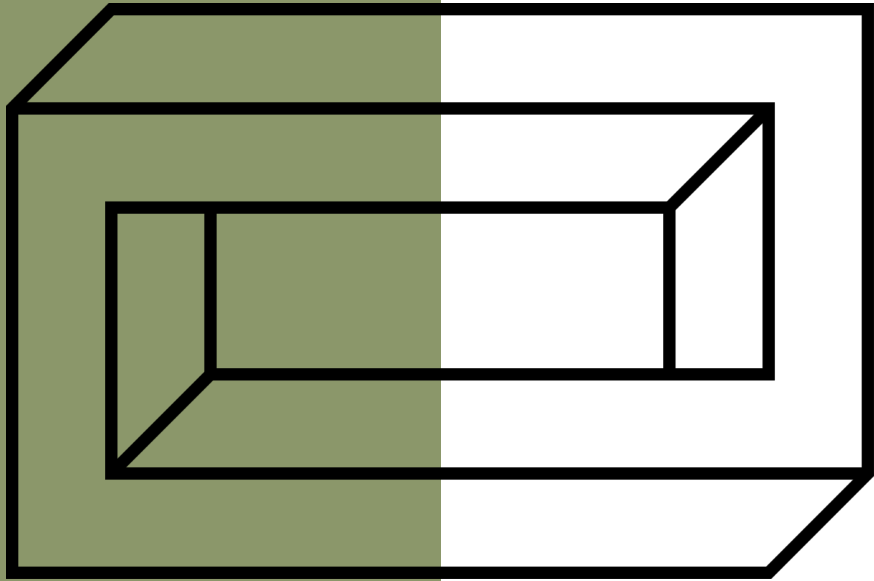
Response Count
0 2



Powered by Bing
© GeoNames, Microsoft, TomTom

Response Geography

Locations of the 63 survey respondents across Washington State who provided their zip code.



RIC Development

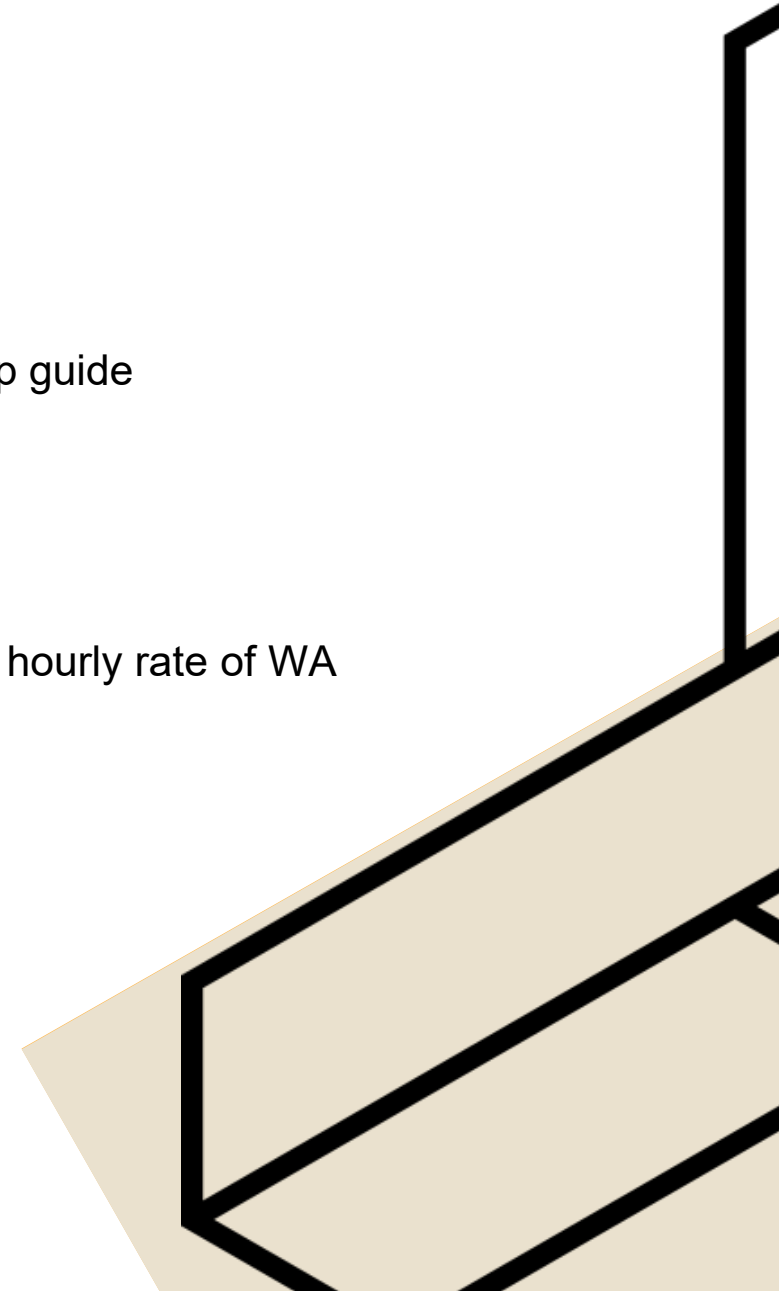
Methodology

Backend Data:

- Product classification and categorization system utilizing the GPC to help guide organization
- 259 total products, 18 primary categories
- Associated weights, retail prices, material families, and subcategories
- Emissions factors for products/product categories, tipping fees, average hourly rate of WA employees, average volunteer hours

Impact Reporting:

- Prioritized clear baseline impacts in this first iteration



Impacts

Environmental

- Weight
- Item count
- GHG savings*

*Utilizing basic, easily accessible emissions factors in this first iteration

Social

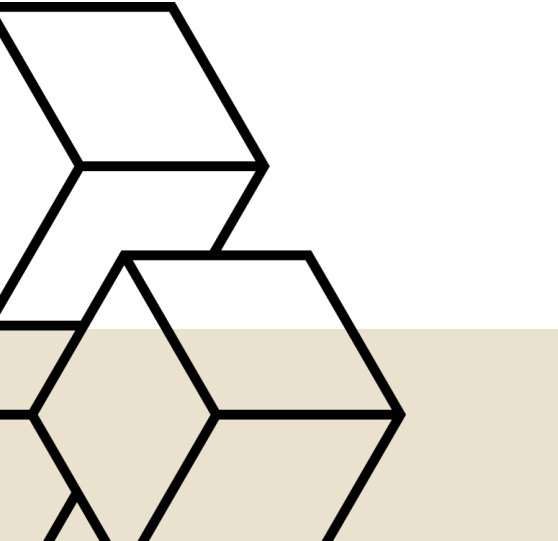
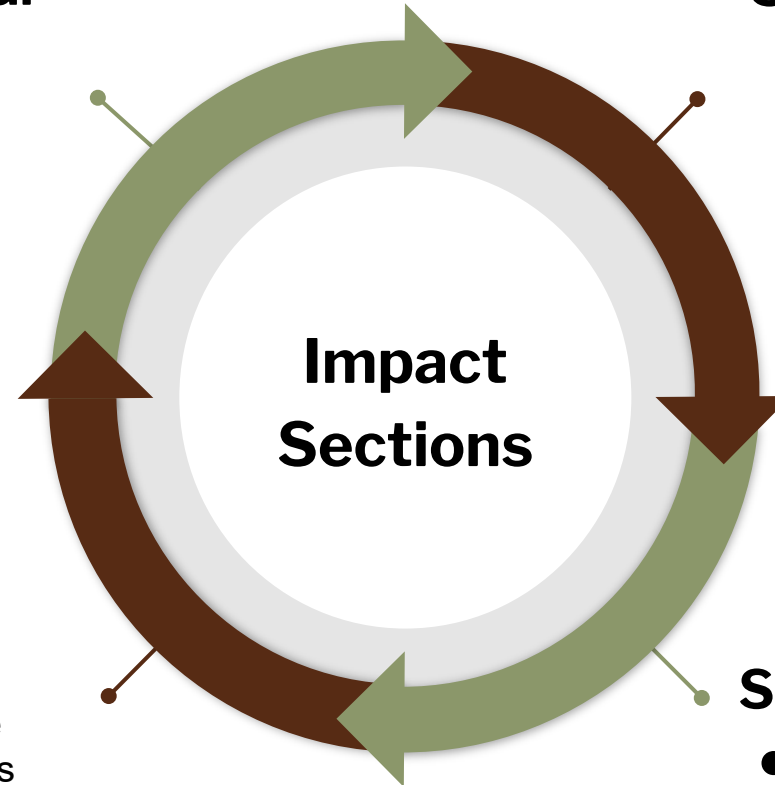
- Guests/participants
- Borrowers
- Volunteer numbers
- Volunteer hours

Economic

- Retail value
- Repair costs
- Funding
- Profits
- Membership fees
- Avoided tipping fees

Social/Economic

- Paid positions
- Volunteer stipends
- Volunteer value



RIC Dashboard

[Back to site](#)

Manage

RIC Admin

laura

Dashboard

Organizations

Data Uploads

Impact Reports

Users

Home > Administration

RIC Dashboard

Data Uploads

> See All Data Uploads

> Upload Data

Organizations

> See All Organizations

> Add Organization

> Manage Organization Types

Reuse Impact Reports

> View Reuse Impact Reports

Users

> See All Users

> Add User

Data Upload

Manage

RIC Admin

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Dashboard

Organizations

Data Uploads

Impact Reports

Users

Home > > Add content

Create Data Upload

Title *

Organization *

Year *

2025

▼ Data Upload / Google Sheet Import

▼ Products

▼ Social

▼ Economic

☒ Published

Save

Preview

Last saved: Not saved yet

Author: laura

Revision log message

Briefly describe the changes you have made.

▼ URL alias

No alias

▼ Authoring information

By laura (2) on 2025-07-07

Impact Report Filters

[Back to site](#)

Manage

RIC Admin

laura

Dashboard

Organizations

Data Uploads

Impact Reports

Users

Home > Administration > RIC Dashboard

Reuse Impact Reports

^

Date Range

Beginning Year

End Year

YYYY

YYYY

^

Organization

Organization

Organization type

Organization classification

Products handled

County

^

Products

Primary product category

Product sub category

Product material family

Product name

Scenario

Apply

Reset

Use the filters above to refine your search and press "Apply" to see results.

Impact Reports

Environmental Impacts

The following estimated environmental impacts measure how reuse activities reduce waste, conserve resources, and cut carbon emissions by keeping products and materials in use and out of waste streams.

TOTAL GHG SAVINGS

440.9

The estimated kilograms of carbon dioxide equivalent (kgCO2e) emissions avoided by reusing, repair, and/or renting products instead of producing (and purchasing) new ones.

TOTAL WEIGHT

1,808.1 lbs.

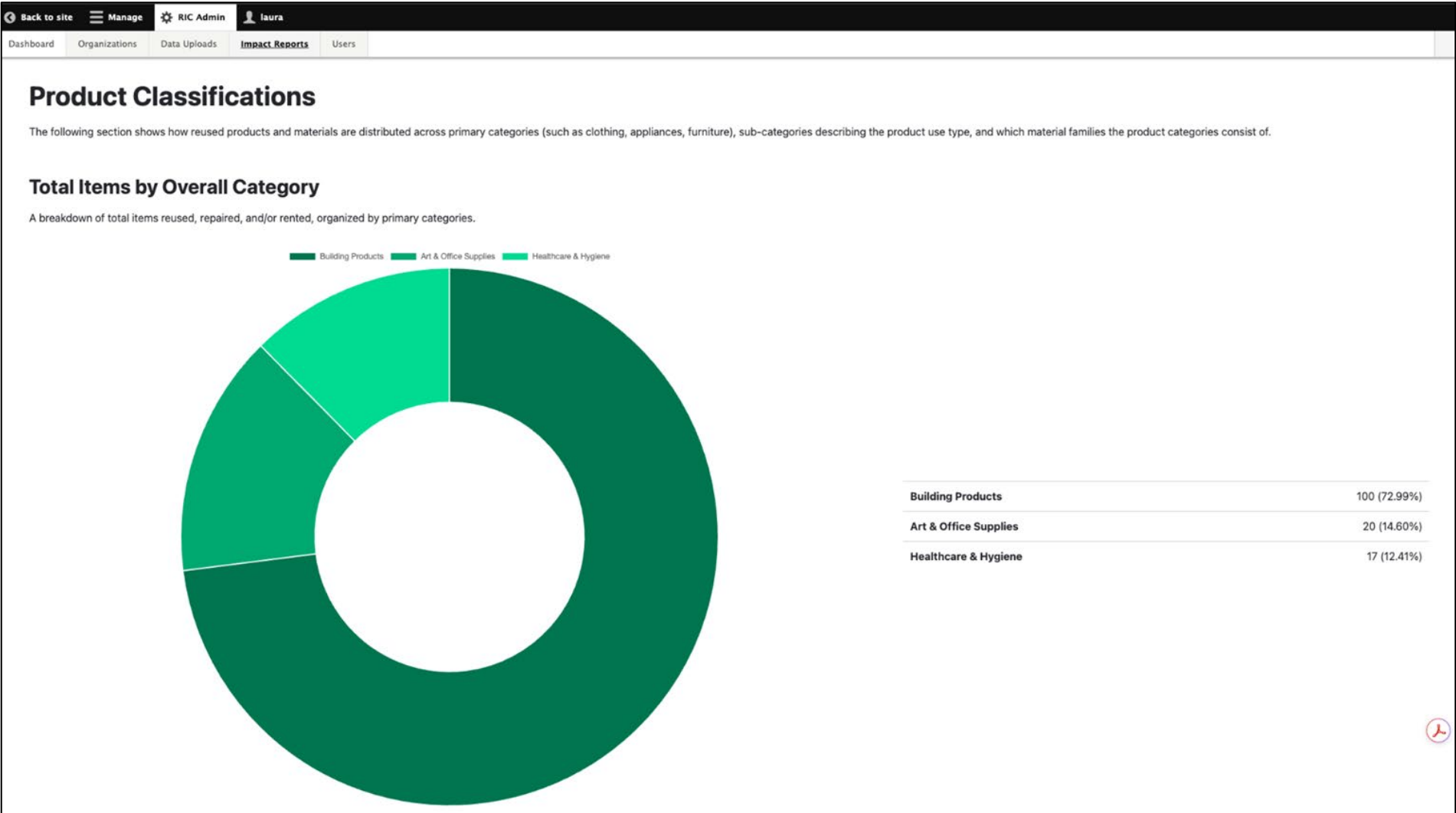
The combined weight of all products kept in use through reuse, repair, and/or rental.

TOTAL ITEMS

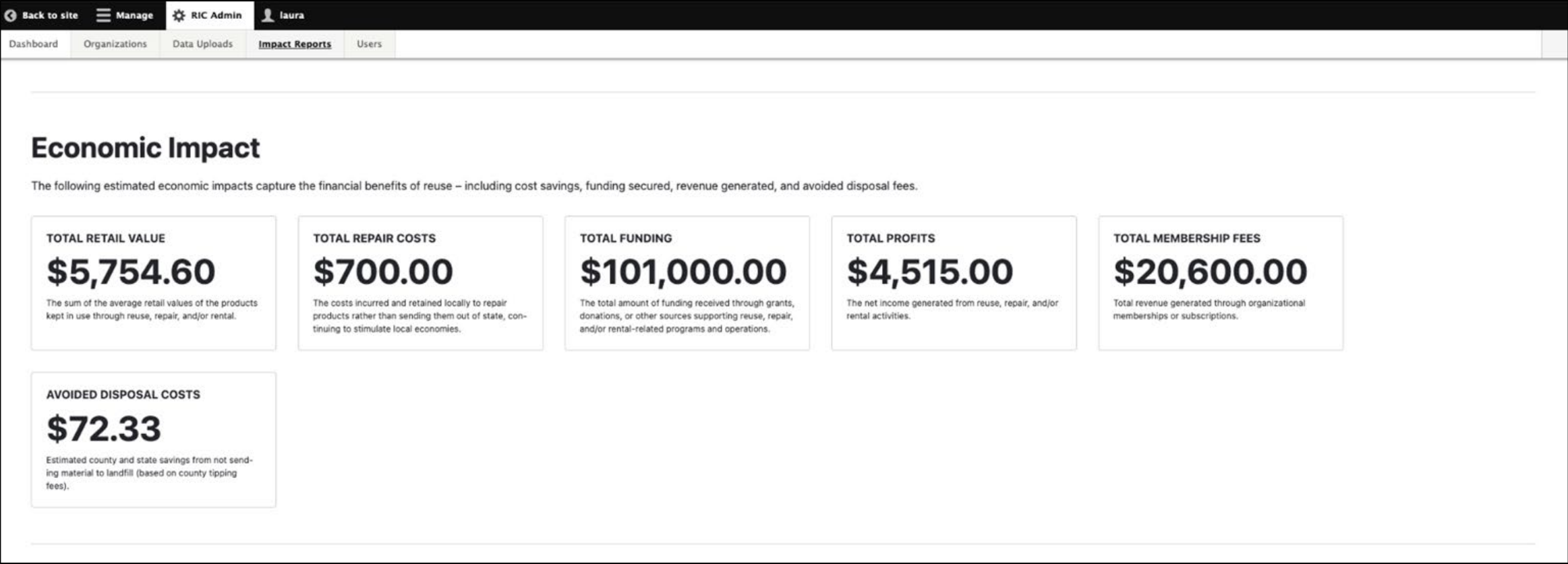
137

The total count of individual products kept in use through reuse, repair, and/or rental.

Impact Reports Con't



Impact Reports Con't



Economic Impact

The following estimated economic impacts capture the financial benefits of reuse – including cost savings, funding secured, revenue generated, and avoided disposal fees.

TOTAL RETAIL VALUE

\$5,754.60

The sum of the average retail values of the products kept in use through reuse, repair, and/or rental.

TOTAL REPAIR COSTS

\$700.00

The costs incurred and retained locally to repair products rather than sending them out of state, continuing to stimulate local economies.

TOTAL FUNDING

\$101,000.00

The total amount of funding received through grants, donations, or other sources supporting reuse, repair, and/or rental-related programs and operations.

TOTAL PROFITS

\$4,515.00

The net income generated from reuse, repair, and/or rental activities.

TOTAL MEMBERSHIP FEES

\$20,600.00

Total revenue generated through organizational memberships or subscriptions.

AVOIDED DISPOSAL COSTS

\$72.33

Estimated county and state savings from not sending material to landfill (based on county tipping fees).

Next Steps



Build the RIC

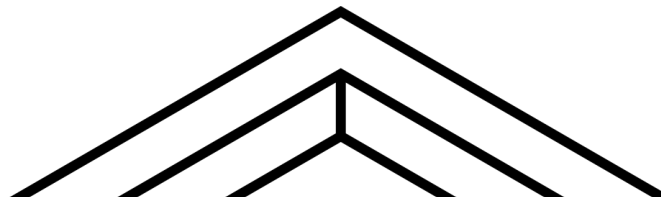
Build a functional RIC in phase 2.

Priority Areas

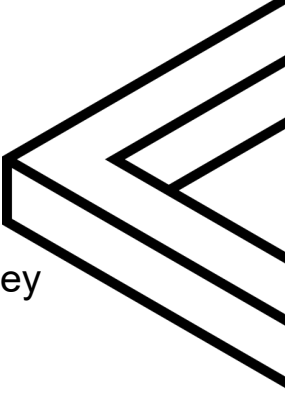
Once the RIC is fully functional, we'll be able to identify priority areas for further development, additional data needs, and future enhancements to expand its capabilities.

Future Funding

Ongoing development of this tool depends on securing the resources needed to continue and enhance the research.



Priority Areas Roadmap



These estimates and further research targets define the path forward for continuous development of priority areas. They reflect current assumptions about resource needs and outline actions that will strengthen and refine these areas as work progresses. Please note that these are examples, and not an exhaustive list as items are subject to change.

System Design

- Improved user experience through single sign-in, enhanced UX design, and robust user testing.
- Streamlined data handling with better tool integration and upgraded upload systems, including support for quarterly reports and visual product recognition.

Material-Specific Data

- Advance research on high-impact and priority materials through deeper, material-specific data collection.
- Enhance understanding of environmental and economic impacts associated with these materials.

Environmental Data

- Enhance impact measurement through detailed emissions research, expanded backend calculations, and inclusion of factors like water use.
- Broaden diversion metrics by tracking both volume and weight of materials.

Additional Impacts

- Strengthen social and economic impact metrics with ongoing improvements to reuse impact quantification.
- Integrate customer and client behavior more directly into impact assessments.

User Engagement

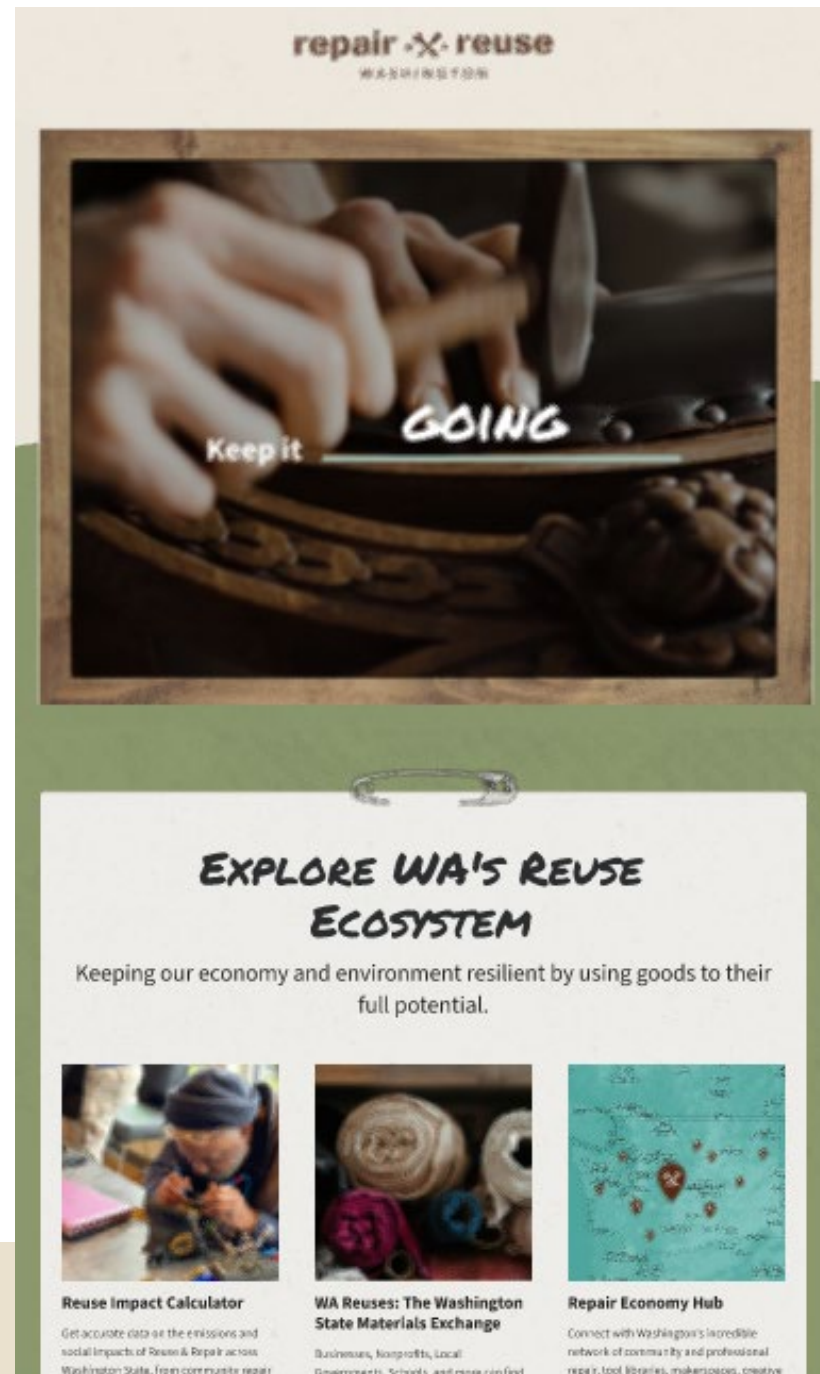
- Allocate focused time for user engagement, outreach, and awareness-building among key audiences.
- Promote adoption and long-term use of the tool through ongoing support and direct engagement efforts.

Building WA's Repair + Reuse Ecosystem

RepairReuse.org will house collaboratively governed tools to amplify repair and reuse statewide

Key Elements:

- Repair & Reuse Impact Calculator – Tracks and visualizes environmental, economic, and social impacts
- Materials Marketplace – Facilitates redistribution of materials for best use
- Repair Economy WA Site – Connects public to repair events, reuse hubs, and more



THANKS!

hylloh



RRS

START
CONSULTING



**repair
reuse**
WASHINGTON





ReUse Commons

**Josh Epstein – Seattle REconomy &
Liz Start – Start Consulting**



ReUse Commons Feasibility Study

Washington Recycling Development Center Advisory
Board Meeting
June 9, 2025



ReUse Commons Vision

A center for sharing material and knowledge. A large physical space shared by a vast array of businesses and programs in the reuse, repair, and circular economy ecosystem. This one stop-shop for getting and getting rid of stuff sustainably would be a model for cities around the region, country, and world. Equitable access is at the heart of the ReUse Commons: serving and providing economic opportunities for frontline communities.

Project Collaborators



Needs Assessment Findings

Vision

The ReUse Commons is a movement—not just a mall—centered on sustainability, repair, and community.

Governance

Strong support for neutral third-party to lead with interest in hybrid or cooperative models.

Scale

Phased rollout (5-10 orgs) with growth toward a full reuse mall/district.

Equity & Community

Affordability, access, and cultural relevance are top priorities.

Operations

Shared infrastructure and services.

Estimated Space Needs

Function/Partner	Low Est. (sq. ft.)	High Est. (sq. ft.)
Furniture Repair & Distribution	8,000	10,000
Creative Reuse/Art Supplier	3,000	8,000
Upcycled Products	1,000	2,000
DIY Upcycling Workshop Space	2,000	2,000
Building Material Reuse Store*	5,000	10,000
Bicycle Repair & Reuse	1,500	3,000
Tech Gadget Refurbishment Center	1,000	2,000
Reclaimed Wood & Lumber Yard	3,500	10,000
Clothing & Household Goods Thrift Store	3,000	10,000
Offices	1,000	2,000
Intake & Processing	3,000	8,000
Meeting/Conference Space	600	1,600
Common Areas (kitchen, bathrooms, etc.)	1,000	2,000
TOTAL	31,600	61,600

Estimated Size & Building Needs

South Seattle Location

46,000 sq. ft. (median)

Key Location Factors

- Accessible by public transit and bike paths
- ADA-compliant/welcoming for all mobility needs
- Centrally located to serve many communities
- Equipped with loading/unloading access
- Affordability, surrounding amenities, and outdoor/community gathering space
- Ideally free public parking

Governance

Hybrid Structure

Government Involvement

- Government entity leases or owns the building.
- Building managed by Third-Party.

Executive Team Led

- Cooperative or collaborative Executive Team (4–5 leaders from public, private, government sectors, and 1 community representative.)
- Executive team hires and oversees operations team.

New Members and Structure

- Additional organizations can join under the cooperative over time.
- Legal structure could evolve into a nonprofit cooperative or LLC.

Financials

Project Start-up & Annual Operations Budgets

PROJECT START-UP	
Line Item	Est. Budget
Lease	\$ 314,550
Renovation	\$ 2,370,000
Equipment	\$ 80,000
Intake/ processing	\$ 13,000
TOTAL	\$ 2,775,550

ONGOING OPERATIONS	
Line Item	Est. Budget
Lease	\$ 1,258,200
Staff & Stipends	\$ 443,900
Insurance	\$ 27,500
Outsourced	\$ 109,000
Utilities	\$ 146,100
TOTAL	\$ 1,984,700

Next Steps

Short-Term Actions

- ✓ Confirm a government partner or fiscal sponsor.
- ✓ Formalize governance model and roles.
- ✓ Identify interim leadership and form a small advisory board.
- ✓ Conduct a community needs assessment (access, gaps, impact).
- ✓ Explore physical locations—prioritize unused public buildings.
- ✓ Advocate for inclusion in climate, waste, and sustainability plans.
- ✓ Pursue public/private funding (grants, philanthropy, subsidies).
- ✓ Refine scope based on funding and partner interest.
- ✓ Secure 2–3 anchor tenants to build early momentum.

Next Steps

Long-Term Strategies

- ✓ Refine participation and tenant selection models.
- ✓ Develop operations plan and partner expectations.
- ✓ Finalize scale and partner mix based on space and goals.
- ✓ Secure location and assess buildout needs.
- ✓ Pilot operations model (onboarding, logistics, shared services).
- ✓ Create buildout plan and timeline (target: end of Year 2).

Wrap Up



Tasks from today:

- Notes and slides from today will be posted to the Advisory Board website soon.
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Next meeting:

- Wednesday October 8th, 2025



ADA Accessibility

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