



WRIA 14 Plan Approval Timeline

Kennedy/Goldsborough (WRIA 14)

Watershed Restoration and Enhancement Committee (WREC)

Background

Throughout the summer and fall of 2020, WRIA 14 WRE Committee members will be reviewing and refining the individual chapters of the WRE Plan. Once that process is complete, a draft plan will be produced and distributed to committee members for review. From August 2020 through April, 2021, the committee will need to complete the steps:

- a. Review and revise the draft plan.
- b. Committee meetings to address revisions.
- c. Committee meetings to finalize project list and NEB evaluation (as needed).
- d. Committee interim approval of the plan for distribution to local decision makers (as needed).
- e. Distribution of final plan to local decision-makers that require review/approval.
- f. Committee meeting for final approval of the plan. Committee member are expected to vote virtually during a Committee meeting, and provide written approval of the plan (as per the Operating Principles).

Ecology distributed the [WRE Plan Local Approval Process form](#) to understand Committee members' timeline and needs related to internal review and approval of the plan. Based on this information, the chair and facilitator developed the timeline for plan review for the WRIA 14 WREC. For Committee members' detailed responses to the WRE Plan Local Approval Process Form see the WRIA 14 WRE Plan Local Approval Process responses at the end of this document.

See table below for a detailed timeline: (Shaded rows indicate WRIA 14 WRE Committee meeting dates)

Date	Who	Task
Spring & Summer 2020	Committee	Review plan chapters and technical memos as they are completed. The expectation is that Committee members will vet all draft plan components with appropriate decision makers within their entity to seek ongoing, thorough review and approval of plan components. Discuss comments on plan components at Committee meetings.
August	Chair	Distribute draft plan sections not previously distributed. Continue to develop incomplete plan sections, such as the project list and NEB evaluation.
September 24	Chair	Distribute compiled first draft of plan. Some plan sections may be incomplete (projects, NEB).
October 15	Committee	Committee Meeting <ul style="list-style-type: none"> • Check-in with Committee members about Plan Review Process
October 13	Committee	Deadline for review of first draft of plan.
October	Facilitation Team; Chair	Continue to develop incomplete plan sections, such as project list and NEB evaluation.

Date	Who	Task
		Compile all comments received on first draft, distribute comments to Committee for review, and build consensus where necessary.
November	Chair	Revised draft distributed mid-November for 2 week review period prior interim approval by Committee.
November 12	Committee	Committee Meeting <ul style="list-style-type: none"> Finalize any incomplete plan sections. Discuss comments received on draft plan. Revise plan, as needed, to address comments
November 2 – November 13	Committee	Potential Committee Meetings – <i>schedule additional meetings, as needed.</i> <ul style="list-style-type: none"> Finalize any incomplete plan sections. Discuss all comments received to draft plan
December 10	Committee	Committee Meeting <ul style="list-style-type: none"> Finalize any incomplete plan sections Finalize project list
December 28	Chair	At the latest, chair will distribute second draft of plan for quick <u>red flag only</u> review ahead of January Committee meeting.
January 14*	Committee	Committee Meeting <ul style="list-style-type: none"> Discuss red flags on 2nd draft of plan
January 26	Committee	Committee Meeting <ul style="list-style-type: none"> Discuss final revisions to draft plan before local review
February 3	Chair	Final Plan and cover memo to committee members. <ul style="list-style-type: none"> Committee members to initiate local review process.
February-April	Committee	Local decision makers review final plan, as needed. Committee members have indicated up to 12 weeks most likely.
February 11	Committee	Committee Meeting <ul style="list-style-type: none"> Meet as needed
March 11	Committee	Committee Meeting <ul style="list-style-type: none"> Meet as needed
April 8	Committee	Committee Meeting <ul style="list-style-type: none"> Meet as needed
April 21	Committee	Committee Meeting <ul style="list-style-type: none"> Final meeting for plan approval vote
April	Chair	Send final approved plan to Ecology late April.*
June 30	Ecology	Director of Ecology will decide on plan adoption

*If the committee is unable to reach agreement on the draft plan to distribute for local review by January 2021, we are at risk for missing the deadline due to local entity review times and Ecology's necessary review time. Note that February 1, 2021 was an initial target date for approved plan submission to Ecology, which has been revised to reflect the current anticipated timeline. Ecology will review plans received after this date on a first come, first serve basis. The Director of Ecology will make a decision on plan adoption by June 30, 2021.

Discussion:

- Committee members shared that their internal review processes could take up to 12 weeks.
- The expectation is that Committee members and appropriate decision makers will thoroughly review and provide feedback on the draft plan. All comments on the draft plan will be reviewed and addressed during Committee meetings. **This timeline does not provide time to address comments and make revisions after distribution of the final plan.**

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WRIA 14 WRE Plan Local Approval Process

Entity	Who at your organization will need to review the plan before approval?	Are there specific individuals or bodies that must authorize approval of the plan prior to your vote?	Briefly describe the process and timeline for reviews, including meeting schedule and/or frequency.	How can Ecology help?
Department of Ecology	<ul style="list-style-type: none"> Water Resources Regional Section Manager Streamflow Section Manager 	<ul style="list-style-type: none"> Water Resources Regional Section Manager Streamflow Section Manager 	<ul style="list-style-type: none"> Chair briefs the section managers every 6-8 weeks 30 days to review draft plan 	
Department of Fish and Wildlife	<ul style="list-style-type: none"> Science team Policy team Other WDFW staff, as appropriate 	<ul style="list-style-type: none"> Streamflow restoration team and possibly other management staff 	<ul style="list-style-type: none"> 8-12 weeks to review draft plan, possibly 16 weeks. 	<ul style="list-style-type: none"> Provide as much time to review plans as possible
Squaxin Island Tribe			Unable to provide estimate	
Skokomish Tribe	<ul style="list-style-type: none"> Legal counsel, natural resources department, Tribal Council 	<ul style="list-style-type: none"> Tribal Council 	<ul style="list-style-type: none"> 8-12 weeks to review draft plan 	<ul style="list-style-type: none"> Presentation to Tribal Council from Ecology
Thurston County	<ul style="list-style-type: none"> Upper management will review the plan and will be informed monthly throughout the process 	<ul style="list-style-type: none"> Thurston County Board of Supervisors and Thurston Planning Director 	<ul style="list-style-type: none"> 8 weeks to review draft plan 	<ul style="list-style-type: none"> Provide materials as early as possible
Mason County	<ul style="list-style-type: none"> Dave Windom keeps County Council apprised of work. Commissioners 	<ul style="list-style-type: none"> County Council 	<ul style="list-style-type: none"> 8 weeks to review raft plan 	
City of Shelton	<ul style="list-style-type: none"> City manager and planners 	<ul style="list-style-type: none"> City Council, during a study session and council meeting 	<ul style="list-style-type: none"> Up to 12 weeks to review draft plan 	
WA Sierra Club	<ul style="list-style-type: none"> Representative to review with Conservation Committee 		<ul style="list-style-type: none"> 6 weeks to review draft plan 	
Mason PUD 1	<ul style="list-style-type: none"> Commissioner and staff 	<ul style="list-style-type: none"> Commissioners 	<ul style="list-style-type: none"> Up to 12 weeks to review draft plan 	

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Mason-Kitsap Farm Bureau	<ul style="list-style-type: none"> • CEO of bureau and head of government affairs. Local farmers are interested in reviewing a draft of the plan. 	<ul style="list-style-type: none"> • No specific person designated for approval 	<ul style="list-style-type: none"> • 3-4 weeks 	<ul style="list-style-type: none"> • Provide printed materials
Olympia Master Builders	<ul style="list-style-type: none"> • Erin Hall and CEO, perhaps the Board of Directors. • 	<ul style="list-style-type: none"> • Erin Hall 	<ul style="list-style-type: none"> • 6 weeks to review draft plan 	
Mason Conservation District (Ex officio)			No timeline given.	

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