

**Stakeholder & Tribal Advisory Group (STAG)
Kickoff Meeting Agenda
Cleanup Rule Update AO#18-09, Chapter 173-340 WAC**

**Wednesday, September 25, 2019
9:00AM-3:00PM**

**Embassy Suites Hotel
[3225 158th Ave SE, Bellevue, WA](https://www.embassysuites.com/locations/wa-bellevue)**

Revised through 9/24 (most recent in bold): [Linked STAG Meeting Workplan](#). [Linked “Economic questions to consider.”](#) Added Zoom webinar information for the public. [Linked Economic Analyses page](#).

Objectives:

- Get to know one another
- Reach a common understanding of rulemaking framework and STAG topics, process, and schedule
- Introduce site hazard assessment, ranking, & listing process, and related public participation issues

TIME	TOPIC	SPEAKER	LINKS Check agenda on the STAG website for latest links
9:00–9:10AM (10 min)	Welcome and get settled <ul style="list-style-type: none"> • Meeting purpose • Agenda review 	Facilitator	
9:10–9:40AM (30 min)	Introductions <ul style="list-style-type: none"> • Project team • STAG members • Approx. one minute each: Name, interest you’re representing, and experience working with a MTCA cleanup 	Facilitator All	
9:40–10:20AM (40 min)	STAG process, workplan, and objectives <ul style="list-style-type: none"> • Welcome and context from Jim Pendowski, Toxics Cleanup Program (TCP) Manager • Ground rules, logistics, travel reimbursement • STAG meeting schedule, objectives, and work flow • An open question: alternatives to the Science Advisory Board 	Facilitator Jim Pendowski Tami Justice Clint Stanovsky	Draft STAG Charter Science Advisory Board—Session Laws of 2009
10:20-10:30 (10 min)	Break		

TIME	TOPIC	SPEAKER	LINKS Check agenda on the STAG website for latest links
10:30-11:15AM (45 min)	Our plan for updating the Cleanup Rule <ul style="list-style-type: none"> History and status of the rule Strategy for updating the rule Scoping through the Exploratory Rulemaking Focal topics for the first rulemaking and STAG workplan Rules for Rulemaking: The Administrative Procedure Act (APA) <ul style="list-style-type: none"> Rule vs. policy and procedure Corrections and clarifications vs. changes-in-effect Economic impacts of rule changes 	Clint Stanovsky	Administrative Procedure Act, Chapter 34.05 RCW Summary of scoping comments Exploratory Rulemaking webpage Draft STAG Meeting Workplan Rulemaking economic analyses at Ecology webpage Economic questions to consider
11:15-12:00PM (45 min)	STAG aspirations for the first rulemaking Group activity: Based on <u>your</u> experience, if you had one wish to improve the procedural and administrative sections of the MTCA Cleanup Rule...	Facilitator All	
12:00-12:30PM (30 min)	Lunch		
12:30-1:30PM (60 min)	Topic A: An updated Site Hazard Assessment and Ranking Process (SHARP) <ul style="list-style-type: none"> Why is this a focal topic? Ecology's proposal Necessary rule changes New policies and procedures, outside of rulemaking The SHARP tool Discussion 	Clint Stanovsky Eileen Webb	RCW 70.105D.030(2)(b) , "establish a hazard ranking system." WAC 173-340-300 WAC 173-340-310 WAC 173-340-320 WAC 173-340-330 WAC 173-340-340
1:30-1:45PM (15 min)	Break		
1:45-2:15PM (30 min)	Topic B: Updated communications & public participation for delisting <ul style="list-style-type: none"> How would the SHARP Tool fit in the site remediation process? "Public Notice" as defined in the MTCA statute TCP's current practices Options for Independent and VCP sites on the Hazardous Sites List Discussion 	Clint Stanovsky	RCW 70.105D.020(30) "public notice" WAC 173-340-600 Public notice and participation

TIME	TOPIC	SPEAKER	LINKS Check agenda on the STAG website for latest links
2:15–2:45PM (30 min)	Public comments <ul style="list-style-type: none"> • Please limit your comments to 3 minutes. • Meeting times will be adjusted as needed to ensure all commenters have an opportunity to speak 	Facilitator	
2:45–3:00PM (15 min)	Wrap up, assignments, feedback <ul style="list-style-type: none"> • Documents to expect before the November 21, 2019 meeting • Preparing for Nov. 21 discussion: <ul style="list-style-type: none"> ○ SHARP ○ Public involvement for delisting 	Facilitator	

Logistics

- Directions: [3225 158TH Ave SE Bellevue, WA 98008](#)
- Working lunch will be provided for STAG members, with light refreshments during the day.
- The STAG member list will be available on [STAG's website](#).
- If you need reasonable accommodation, please contact [Clint Stanovsky](#) or [Elaine Heim](#).

Members of the public who attend in-person...

...are welcome to bring a lunch or visit [nearby restaurants](#) during the STAG's working lunch.

...**can provide comments in-person** during the public comment period near the end of the meeting; please limit your comments to three minutes.

...**can provide brief written comments before the meeting** to Facilitator [Elizabeth McManus](#) to be read out loud during the public comment period. Comments will be appended to meeting notes.

...**can provide comments after the meeting** to Facilitator [Elizabeth McManus](#). Comments will be appended to meeting notes. All comments will become public record.

Members of the public can observe the meeting through a Zoom webinar. Online observers will be muted. We will not be able to accept public comments submitted by chat through the webinar.

Join by webinar: <https://rossstrategic.zoom.us/j/504656050>

Join by iPhone one-tap:

US: +17207072699,,504656050# or +16465588656,,504656050#

Join by telephone (for higher quality dial a number based on your current location):

US: +1 720 707 2699 or +1 646 558 8656 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 504 656 050

International numbers available: <https://zoom.us/u/ab6aWhllsA>

References

Site	Link
STAG's website on EZView	https://www.ezview.wa.gov/site/alias_1988/37514/default.aspx
Ecology's rulemaking webpage, Chapter 173-340 WAC	https://ecology.wa.gov/Regulations-Permits/Laws-rules-rulemaking/Rulemaking/WAC-173-340
Ecology's Exploratory Rulemaking webpage	https://ecology.wa.gov/Spills-Cleanup/Contamination-cleanup/Rules-directing-our-cleanup-work/Model-Toxics-Control-Act/Exploratory-rulemaking
Model Toxics Control Act Cleanup Regulations, Chapter 173-340 WAC (Cleanup Rule)	https://apps.leg.wa.gov/WAC/default.aspx?cite=173-340
Model Toxics Control Act, Chapter 70.105D RCW (Cleanup Statute)	https://app.leg.wa.gov/rcw/default.aspx?cite=70.105D&full=true
Toxics Cleanup Program's policies and procedures	https://ecology.wa.gov/Regulations-Permits/Plans-policies/Toxics-cleanup-policies

Ross Strategic & Ecology Contacts

Name	Role	Organization	Email	Phone
Elizabeth McManus	STAG Facilitation Team	Ross Strategic	emcmanus@rossstrategic.com	206-890-9286
Melissa Banales	STAG Facilitation Team	Ross Strategic	mbanales@rossstrategic.com	
Clint Stanovsky	Cleanup Rulemaking Lead	Toxics Cleanup Program, Ecology	clinton.stanovsky@ecy.wa.gov	360-407-7193 360-742-9703 (cell)
Jeff Johnston	Information & Policy Section Manager	Toxics Cleanup Program, Ecology	jeff.johnston@ecy.wa.gov	360-407-6907
Elaine Heim	STAG Project Manager	Toxics Cleanup Program, Ecology	elaine.heim@ecy.wa.gov	360-407-7648
Tami Justice	Travel reimbursement	Toxics Cleanup Program, Ecology	tami.justice@ecy.wa.gov	360-407-7173

Acronyms

APA = Administrative Procedures Act
 MTCA = Model Toxics Control Act
 RCW = Revised Code of Washington
 SHARP = Site Hazard Assessment and Ranking Process

STAG = Stakeholder & Tribal Advisory Group
 TCP = Toxics Cleanup Program
 WAC = Washington Administrative Code
 WARM = Washington Ranking Method